

NYSFHC Presenter Compensation Policy

Individuals speaking at the New York State Family History Conference will be compensated by the following policy. Speakers sponsored by their employer or other organization will follow the sponsored policy that follows.

Deadlines

All presenters will be provided with deadlines for syllabus material and hotel reservation information. Those who meet the syllabus deadline will receive additional compensation as outlined below. Those who meet the hotel reservation deadline will have a room in the block. If the hotel deadline is not met, the presenter will be responsible for arranging their own accommodation.

Individual Compensation

One-hour programs

Presenters will be paid an honorarium of \$200 per one-hour session if the syllabus deadline.

Presenters will be paid an honorarium of \$150 per one-hour session if the syllabus deadline is not met.

Half-hour programs

Presenters will be paid an honorarium of \$100 per half-hour session if the syllabus deadline.

Presenters will be paid an honorarium of \$75 per half-hour session if the syllabus deadline is not met.

Workshops (2.5 hours)

Presenters will be paid an honorarium of \$500 per workshop if the syllabus deadline.

Presenters will be paid an honorarium of \$400 per workshop if the syllabus deadline is not met.

Hotel and food per diem

Presenters living more than 40 miles from the conference venue, the Hilton Albany (as determined by GoogleMaps), be provided with a hotel room as follows:

Presentations totaling one hour: One night hotel and \$30 per diem for food

Presentations totaling two hours: Two nights and \$30 per diem for food (\$60)

Presentations totaling three or more hours: Three nights and \$30 per diem for food (\$90)

Expense Reimbursement

Presenters living more than 40 miles from the conference venue, the Hilton Albany (as determined by GoogleMaps), and selected to do two or more lectures will be reimbursed reasonable travel expense with the following steps:

- At least 90 in advance, submit an estimate of travel expense (form to be provided by NYSFHC)
- Receipts for submitted prior to or within 15 days of the conference

Registration

All speakers will receive a conference registration to NYSFHC.

Sponsored Presenters

Presenters who are sponsored will receive compensation and expense reimbursement, if any, from the sponsoring organization. Reservations for hotel room may be requested through NYSFHC if the hotel reservation deadline is met. The sponsor or presenter will be responsible for the payment of the hotel bill.